**Property Information**

Date:

Apt # **\_\_\_\_\_\_\_\_\_\_\_\_\_**

Dear **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, can you believe it is that time again? We are so thrilled that you have chosen *\_\_\_\_\_\_\_\_* as your home! We look forward to ensuring your continued happiness and comfort for many years to come!

As you know, your lease will expire on\_\_\_\_\_\_\_\_\_**.** Understandably, you’re a very busy person, so to make it more convenient for you we’ve included a summary here.

* **For a 12-14 month renewal your rent will be $\_\_\_\_\_\_\_**
* **If you choose to remain on a month-to-month basis your rent will be $\_\_\_\_\_\_ + a $100 MTM fee.**

\* Lease terms have limited availability. Please call ASAP to reserve your lease expiration date.

\*\* **Failure to renew your lease prior to the expiration of your existing lease will automatically result in your lease going month-to-month** at the expiration of your existing lease. Your rent rate will be adjusted to market rent (what we are currently leasing the unit type for), plus the $100 month to month fee

(All rates listed above do not include miscellaneous charges such as utilities, trash, pet fees, washer/dryer rentals, etc)

***As of January 1, 2013, we are requiring all new and renewing residents to carry renter’s insurance with minimum liability coverage of $100,000****. You may have already realized how important renter’s insurance is to the protection of your personal property, and if you already carry it, we applaud you. If you don’t already carry it, you must obtain it prior to renewing your lease.* ***Proof of coverage is required at your renewal signing.***

If you choose to move out at the end of your lease term, you are required to providea **60-day written notice.**

As always, we want to make sure that everything in your apartment home is working correctly. Our goal is to make sure that your apartment home is as comfortable as possible. Please let us know if there are any improvements needed in your apartment home.

Our team would like to thank you for making \_\_\_\_\_\_\_\_\_ your home. You may call the office at \_\_\_\_\_\_\_ and we will be happy to prepare your renewed lease and bring it to your front door!!

Sincerely,

***\*\*\*Renew* by \_\_\_\_\_ and receive an early bird special!!**