**Property Info**

Date:

Apt info

Dear

It’s hard to believe that your current lease is coming to an end. We value you as a resident and can’t wait for you to sign your new lease! Your current lease agreement expires **\_\_\_\_\_\_\_.**

\_\_\_\_\_\_ would like to offer for you to renew your current lease for 12 months and receive \_\_\_\_\_ off over the term of your lease. **Taking advantage of this offer brings your monthly rent to just \_\_\_\_ per month.**

* **Should you choose to renew at a shorter term of 9 – 11 months, your lease will be renewed at the market rate of \_\_\_\_\_\_\_\_\_**
* **Should you choose to renew your lease for a lease term shorter than 9 months, there will be a $50 short term lease fee added to your monthly rent.**
* **If you choose to remain on a month-to-month basis your rent will be $\_\_\_\_\_\_\_\_\_ + a $100 MTM fee.**

\*The rates listed above do not include pet rent, if applicable.

I’ve attached a lease renewal for 12 months. Once you have made your decision to renew, please sign on the highlighted signature lines. You may then drop off the new lease at the leasing office or I would be more than happy to come and pick it up from you. If you would like to renew for a shorter or longer lease term, just let me know and I can have a new lease typed up for you.

RENEW BEFORE \_\_\_\_\_\_\_ AND CHOOSE FROM THE FOLLOWING:

**Per your lease agreement, if you do plan to move once your lease has expired, we require a written 60-day notice to vacate.**

Again, thank you for being part of our community. We look forward to your continued residency!

Sincerely,