Property Info

Date:

To: Resident Info

From: Property Info

Dear:

This is another friendly reminder that your lease is expiring on **\_\_\_\_\_\_**; we would like to take this opportunity to meet with you to renew your lease agreement.

Please stop by the leasing office or give us a call at \_\_\_\_\_\_\_\_\_ at your earliest convenience.

\***Remember, if you do plan on moving out at the end of your lease contract, you are required to give us a 60 day notice to vacate.** **Failure to give a written 60 day notice will result in month to month fees after your lease end date.**

**Your month to month rate is $\_\_\_\_\_\_\_\_\_**

**(This rate does not include pet rent, if applicable)**

We look forward to hearing from you!

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_