

DRIVER PRE-TRIP/POST-TRIP INSPECTION CHECKLIST

Vehicle Make: _____ Model: _____ Vin#: _____

Odometer Reading: _____ Date: ___/___/___ Time: _____ AM PM

Check any item that needs attention and include the details under "comments." DO NOT drive the vehicle until the defects you have discovered have been corrected.

Start the engine and test the following:

Noises (unusual)

Noises O.K. Needs Attention

Gauges

Fuel O.K. Needs Attention

Temperature O.K. Needs Attention

Dashboard Warning Light O.K. Needs Attention

Lights

Headlights O.K. Needs Attention

Brake Lights O.K. Needs Attention

Turn Signals O.K. Needs Attention

Hazzard Lights O.K. Needs Attention

Other

Windshield Wipers O.K. Needs Attention

Fans & Defroster O.K. Needs Attention

Brakes (and parking brake) O.K. Needs Attention

Mirrors O.K. Needs Attention

Horn O.K. Needs Attention

Exhaust System (muffler, tailpipe) O.K. Needs Attention

Tires

Proper Inflation O.K. Needs Attention

Adequate Tread O.K. Needs Attention

Spare Inflated O.K. Needs Attention

Leaks (look underneath)

Oil O.K. Needs Attention

Other O.K. Needs Attention

Safety Equipment

Fire Extinguisher O.K. Needs Attention

First Aid Kit O.K. Needs Attention

Reflective Triangles O.K. Needs Attention

Flares O.K. Needs Attention

Spare Bulbs/Fuses O.K. Needs Attention

Map O.K. Needs Attention

Emergency Contact Info O.K. Needs Attention

Cell Phone/Two-Way Radio O.K. Needs Attention

Seat Belts (one per passenger) O.K. Needs Attention

Comments: _____

Vehicle Condition Following Driver's Inspection

- Acceptable:** Vehicle can be driven without further inspection.
- Requires Attention:** Vehicle can be driven, but should be inspected by a mechanic in the next 30 days.
- Requires Immediate Attention:** Vehicle should **NOT** be driven until it has been inspected by a mechanic.

Driver's Signature: _____ Date: ___/___/___

Mechanic's Repair Report

- Defects noted above have been repaired.
- Defects noted above need to be repaired for safe operation of the vehicle.

Mechanic's Signature: _____ Date: ___/___/___