MR CREW WORKSHEET

Property Name: _____

Unit	MO Date/ Occupied	Replace Vinyl			In Stock	On Order	Replace Carpet	Tub/Surround Replacement		In Stock	On Order	Granite			In Stock	On Order	Cabinets			In Stock	On Order	Comments
		Kitchen	Living	Bath			Complete	Bath 1	Bath 2			Kitchen	Bath 1	Bath 2			Kitchen	Bath 1	Bath 2			
Total																						

Property Name - Property name and identification number will be inserted here.
Unit - Place the unit # in this column
MO Date/Occupied - Input the upcoming move out date for the unit specified. If occupied, use the abreviation "OCC"
In Stock - This is only if you have the materials stored at your property's location.
On Order - Materials that you have placed an order for but have not yet received.
Comments - Any additional comments or needs for the units may be placed here. This is NOT a request for other items outside the rehab crews set task list.

Additional Notes: _____

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Email to construction@medve.com